



**ADDENDUM TO NON-INFANT
MEAL PRODUCTION RECORD (MPR)
for Texas Sponsors and Centers**

PART 1: Record of Leftover/Recycled Food

Instructions: Use as needed to record what happens to leftover/recycled food.
 No need to complete if there is no leftover food.
 Please show to TDA review staff...this is your alternate form.
 Per TDA CCC Handbook, this information is allowed to be collected on an alternate form.

Leftover/Recycled Food			
Meal Service (please circle)	Date First Served	Date Re- Served	Food Item and Quantity
B/A/L/P/S/E			
B/A/L/P/S/E			
B/A/L/P/S/E			
B/A/L/P/S/E			
B/A/L/P/S/E			
B/A/L/P/S/E			
B/A/L/P/S/E			

PART 2: Record of Substitutions for Special Diets

Instructions: Use as needed to record food substitutions for special diets.
 No need to complete if there are no substitutions.
 No need to complete if substitutions are shown on MPR.
 Please show to TDA review staff...this is your alternate form.
 Per TDA CCC Handbook, this information is allowed to be collected on an alternate form.

Substitutions due to Medical or Special dietary needs or disability				
Meal Date	Meal Service (please circle)	Name of Child	Substitution(s) Made	Item/Component Provided by Parent/Guardian- Y/N
	B/A/L/P/S/E			
	B/A/L/P/S/E			
	B/A/L/P/S/E			
	B/A/L/P/S/E			
	B/A/L/P/S/E			

Comments (Record any other meal modifications or special instructions here) :